

**ELK GROVE COMMUNITY SERVICES DISTRICT
MINUTES OF A REGULAR BOARD MEETING
Tuesday, October 19, 2004 – 6:30 p.m.
EGCSD Administration Building**

ATTENDANCE:

Directors present included Gerald Derr, Doug McElroy, Elliot Mulberg, Pat Perez, and Elaine Wright.

Administrative Services Director Jeff Ramos, Administrator of Parks & Recreation David Wigginton, and Fire Chief Keith Grueneberg were also in attendance.

A. CALL TO ORDER

1. President Perez called the meeting to order at 6:35 p.m.
2. David Wigginton led the Pledge of Allegiance.

B. ANNOUNCEMENTS/PRESENTATIONS

1. The award presentation from the Elk Grove Piranhas Swim Team was postponed until the next Board meeting.

C. GENERAL MANAGER/DEPARTMENT HEAD REPORTS

1. Administration Services Department – Jeff Ramos reported staff completed the update of the East Franklin park and fire fee, agendaized tonight for Board approval; the 2003-2004 audit is in progress; staff is working with the District's insurance company on issues related to rejected claims filed against the District, and is also working with Rudolph & Sletten on the final billings for the Wackford Complex. Finally, for those who wish to attend the Rotary Ball this Saturday, Rita Velasquez has tickets for sale.
2. Parks & Recreation Department – By way of the Recreation Division in September, David Wigginton reported over 50 people participated in the Community Garden workshop; Mervyn's awarded the CSD Foundation a \$2,500 grant for outdoor education programs; 48 participants requested financial assistance through the Operation Clyde program; and membership at the Wackford Complex Teen Center is growing daily, with members involved in the planning of a Teen Halloween Dance.

The Parks Division completed 179 work orders, prepped 200 ball fields, pruned 85 trees, removed 30 dead/damaged trees, and planted 18 new ones. Construction of the dog park at the Elk Grove Regional Park is underway, with the recent completion of concrete and fencing work; several volunteer projects are lined up to put in a kiosk, benches, and water fountains at the dog park.

The Planning and Design Division received bids for the Caterino, Miles, and Willard Parks. Foundation for the restrooms at Jones, Strong, and Johnson Park are complete; restrooms have been fabricated and will be delivered and placed at the sites next month. The Bradford, Keema, Lewis, Berens, and Kramer Parks have been hydro seeded; Johnson Park will be hydro seeded next month.

Staff in the Administrative Division has submitted a grant application to California Department of Parks and Recreation for the development of a multi-use trail around the perimeter of Elk Grove Regional Park. A grant was also submitted to the State Cultural and Historical Endowment for restoration and renovation of the Ehrhardt House.

Volunteer hours for September totaled 1,317 for the month, with a value at \$8,800. Laguna Town Hall hosted 2,900 people and the Pavilion and Strauss Island hosted events attended by 1,300 people. Finally, a new trails brochure highlighting the Laguna Creek Trail is available for distribution compliments of the Sac County Department of Water Resources who printed the brochure.

Per the request of Director Wright, staff will be in touch with Francis Fite regarding opening the restrooms when classes are in session at the Rhoads Schoolhouse.

3. Fire Department – For the month of September, Chief Grueneberg reported crews responded to 683 incidents – 64 structure-related, 462 were medical aids, 27 special, and 130 grass-related incidents. The Training Center is being fully utilized, with the District's ongoing Fire Academy, the Maritime Academy, and Rescue 3's training of swift water rescue and boat handling.

D. COMMUNICATIONS FROM THE PUBLIC

1. Dyrlic Ramirez expressed his concerns with the wrong sized copings installed at the Skate Park and the safety hazards they pose. He would suggest the District and Rudolph & Sletten, the project manager to move quickly with a resolution and have the copings replaced with the right size.
2. Ed Pert echoed concerns raised by Dyrlic Ramirez with regards to the Skate Park and requested the item be agendaized for the next Board meeting so the issue can be addressed and resolved.

E. CONSENT CALENDAR

1. The Board approved the October 5, 2004 regular Board meeting minutes. Derr-Wright, Mulberg, Perez – yes; McElroy – abstain.
2. The Board received and filed letters of appreciation to the Elk Grove CSD Fire Department. Derr-Wright, unanimous.
3. The Board approved the Proclamation honoring Stanley Carrothers for being selected as the Elk Grove Chamber of Commerce's 2004 Elk Grove Citizen of the Year. Derr-Wright, unanimous.
4. The Board ratified payment of the September 2004 bills and payroll for the EGCSO; and received and filed the Budget Status Reports for the month of September 2004. Derr-Wright, unanimous.
5. The Board awarded the contract for construction of the Caterino, Miles, and Willard Parks to Hemington Landscape for the amount of \$1,227,476.20, plus 5% (\$61,373.81) for contingencies; and authorized the General Manager to sign the Contract Completion Notices upon acceptance of the projects subject to ratification by the Board. Staff will forward an itemized price list of amenities at each park to the Board. Wright-Derr, unanimous.
6. The Board authorized a rebate of \$975 from Benefit Zone 13 – East Franklin for excess assessments levied on Parcel No. 132-0770-59 for 2003-04 assessments. Derr-Wright, unanimous.
7. The Board approved Resolution No. 2004-123, authorizing the District to apply for grant funds under the provisions of the State Urban Parks and Healthy Communities Program for the development of sports fields in the future Hal Bartholomew Sports Park; and authorized the General Manager to sign all documents related to the grant proposal. Mulberg-McElroy, unanimous.
8. The Board approved the lease addendum with the California Montessori Project for restroom renovations at the Elk Grove Recreation Center. Derr-Wright, unanimous.
9. The Board approved the Park Development Agreement with Geneva Elk Grove, L.P. for the Geneva Pointe apartment project in the Eastern Elk Grove area; and approved Deed Resolution Nos. 2004-124 through 2004-126, accepting the Geneva Pointe Park deed and two landscape corridor easements. Derr-Wright, unanimous.

F. ADVERTISED PUBLIC HEARINGS

1. President Perez opened the Public Hearing to adopt the land use and development plan and environmental documents for the Maritime West Park in Lakeside. With no comment received from the public, the hearing was closed.

The Board proceeded to adopt the land use and development plan and environmental documents for the Maritime West Park in Lakeside; adopted Resolution No. 2004-127, certifying the negative declaration; and certified the "Lead Agency Final Determination of Exemption from Assembly Bill 3158 Review Fee." Wright-Derr, unanimous.

G. PUBLIC HEARINGS

1. None

H. STAFF REPORTS

1. The Board reviewed and approved the site for the Verizon wireless cell tower structure (set at 9-feet high) at Elk Grove Regional Park. Natural vegetation will be used to screen the building from view off East Stockton Boulevard. The Board also requested the building be painted to match surrounding buildings. Mulberg-McElroy, Perez – yes; Derr, Wright – no.
2. The Board approved the update of park and fire development fees in the East Franklin Specific Plan area and authorized staff to work with the City of Elk Grove to complete the update. Derr-McElroy, unanimous.

I. BOARD OF DIRECTORS BUSINESS

1. The Board approved Nicole Tucker's request to waive the rental fee for use the Elk Grove Youth Center for a Thanksgiving Day Food Drive to benefit local food banks. Staff will check on the availability of the Youth Center on November 20, 2004 and notify Ms. Tucker accordingly. Derr-McElroy, unanimous.
2. The Board approved a request from the Elk Grove Senior Center to co-sponsor a fundraising event to coincide with the Older Americans Month in May 2005 and to provide an in-kind contribution of a District facility free of charge to the Senior Center of Elk Grove. Staff will work with the Senior Center staff to come up with an appropriate venue, date, and time to hold the event. Derr-Mulberg, unanimous.
3. Because of pressing District matters, the Board did not cancel the November 2, 2004 Board meeting. Wright-Mulberg, unanimous.
4. Fire Committee – Director McElroy stated work is ahead of schedule for the construction of Fire Station 74 and the remodel of Fire Station 72.
5. Parks and Recreation Committee – Director Wright – No report.
6. Budget/Finance/Insurance Committee – Director Mulberg – No report.
7. Policies & Procedures Committee – Director McElroy – No report.
8. Strategic Planning Committee – Director Derr – No report.
9. Fire Communications Board – Chief Grueneberg reported the Board conducted normal business and is in the middle of negotiations with supervisors at the Com Center.
10. Senior Center Board – Director Mulberg – No report.
11. Local Agency Formation Commission (LAFCo) – Director Mulberg stated there was no meeting this month.
12. Sacramento County Treasury Oversight Committee – Jeff Ramos – No report.
13. Miscellaneous Report – Director McElroy reminded the Board the Veterans Day Parade is scheduled for November 11th.

J. COMMUNICATIONS FROM THE PUBLIC

1. None

K. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

1. Director Mulberg asked that the following items be agendaized for the next meeting: 1) the Skate Park safety concerns brought up by Dyrice Ramirez and Ed Pert be addressed and to delay the opening of the Skate Park until those issues are resolved and all parties are happy with the resolution; 2) if needed, the appointment of the new General Manager; and 3) the issues with the Laguna Ridge Specific Plan.
2. Director Wright asked for an update report on the placement of pre-fab restrooms and how they are working out.

L. ADJOURNMENT TO EXECUTIVE SESSION

1. President Perez adjourned the regular meeting to an Executive Session at 7:55 p.m.

M. EXECUTIVE SESSION

An Executive Session was opened at 9:13 p.m. to conduct the following closed session item:

1. GENERAL MANAGER APPOINTMENT
Public Employment – Title: General Manager
(*Government Code Section 54957*)

N. REOPEN REGULAR MEETING

President Perez reopened the regular meeting and announced a tentative offer will be made to the top candidate to fill the General Manager position.

O. ADJOURNMENT

With no further business, President Perez adjourned the meeting at 9:14 p.m.

Respectfully submitted,

Rita K. Velasquez
Secretary of the Board